

## **malaysiaGBC - CPD GUIDELINES for RENEWAL PURPOSES**

### **A. Board of Architect (LAM)**

- Every Professional Architect and registered Architect shall submit his CPD records to the Board on a regular basis, preferably after attendance of each event.
- Applicants **must complete and submit the 'CPD Submission Form' as per Appendix B** for Professional Architects and registered Architects, together with all supporting documents for the Board's verification and approval.
- List of supporting documents:
  - (i) **certificates of attendance at approved CPD events or other documentary evidence.**
  - (ii) **proof of attendance/registration in recognised full time and part time courses or other supporting documents.**
  - (iii) **proof of attendance at professional meetings. Gen. Cir. No. 3/2004 (CPD Guidelines Revised Sept. 2004) 8/16**
  - (iv) **proof of service in the Board, PAM, RBDAM, committees, sub-committees.**
  - (v) **proof of authorship of articles or books. (vi) proof of presentation/attendance at talks/seminars, etc.**
  - (vi) **exemption letters/certificates from the Board of Architects Malaysia**